

**Mustang Foundation Scholarship
Application Guidelines
POLLY SOUTHWICK MEMORIAL SCHOLARSHIP**

Application Requirements:

- The applicant must be a Malta High School graduating Senior in good academic standing with college or vocational intent and ***must be majoring in music***. Please include a copy of your high school transcript.
- The recipient must satisfactorily complete one full-time semester of college or vocational school with a 2.0 GPA or higher before payment is received. Payment will be made directly to the student upon proof by the school's registrar that the student's grades are in good standing. Please include a ***sealed official transcript from the registrar's office***.
- The school the applicant/recipient plans to attend must be an accredited college or vocational school.
- If you do not have all requirements listed, your application may not be considered for award.

Deadline: Applications must be postmarked no later than the 2nd Friday of April. Applications may be mailed to the Mustang Foundation Secretary, P.O. Box 757, Malta, Mt. 59538 or given to Melissa Dunbar at the elementary school on or before the due date. Any questions regarding this application process may be directed to the Foundation Secretary.

Selection: The Mustang Foundation Scholarship Committee will review applications and select recipients within thirty (30) days after the deadline. One individual from the category will be selected and contacted by the Scholarship Committee. Two alternatives from the category will also be named in the event that the recipient is unable to utilize the award as intended. The applicant receiving the highest accumulative total points will be awarded the scholarship from the category they applied. In case of a tie, the scholarship committee will have the option of splitting the award or selecting an independent tie-breaking system to determine the scholarship winner. In the event that any essay is similar/exact to that of another student's essay, both/all applications will be disqualified.

Award: A \$500 cash award payment will be made payable to the recipient upon proof of satisfactory completion of the first semester. As stated above, proof of good standing must be signed from the registrar of the school the recipient attended. The recipient must use the award within three (3) semesters from the time of the award. If the recipient chooses not to use the award the first year, notification must be given to the Mustang Foundation.

Exclusions: If an applicant is related to any person on the Scholarship Selection Committee, that committee member will be excused from participating in the scholarship selection process. A relative in this situation would include any children, grandchildren, cousins, nieces and/or nephews of a committee member.

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Section I. – Title Page

Points: 10

This is the only section where the applicant's name should appear. *If his/her name appears anywhere else in the application, he/she will be immediately disqualified. If there is any additional information/anything added to application, it will be disqualified.* Please include the name of the scholarship as a header on each page as well.

- Full name of the applicant (on title page only) 2 pts.
- Full address of applicant (on title page only) 2 pts.
- Telephone number where applicant may be reached (on title page only) 1 pt.
- College/Vocational School applicant is planning to attend. 2 pts.
- High School GPA (Any GPA above 2.0 will automatically receive 2 pts.)
- Include name of scholarship as a header on each page 1 pt.

Section II. – Career Plan

Points: 20

**Grammar/Spelling: 5 pts.
Content: 15 pts.**

- In 50 – 100 words, describe your career plans. Include specific reasons for choosing a career in this field.

Section III. – Essay

Minimum 500 words, Maximum 1000 words

Points: 50

**Grammar/Spelling: 10 pts.
Content: 40 pts.**

- Question: How has music been a source of enjoyment for you in your life?

**Section IV. – One (1) Letter of Recommendation/One OFFICIAL Transcript
Points: 20 total (10 each)**

The applicant should provide one (1) letter of recommendation. This letter may be included with the application, in a sealed envelope.

Bonus: +5 additional points if the applicant's family is a member of the Mustang Foundation.

Before mailing your application, make sure you have included all necessary information.

- Title Page with all required information
- Career Plan explanation completed, in 50-100 words.
- Essay completed in 500-1000 words
- Edit for Grammar/Spelling
- One letter of recommendation included, sealed by the letter's author
- High School Transcripts included
- Postmarked by the second Friday in April